

PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA

Minutes for the Regularly Scheduled Board Meeting held

March 24, 2022

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, March 24, 2022 at 8:02 AM at the LPA Administrative Offices at 30 W. Orange Street, Lancaster, PA.

Members Present: Mark Reinmiller, Chairman; Kyle Sollenberger, Vice-Chairman; Phillip Cabassa, Secretary; Jodie Macariola, Treasurer; and Sheldon Weaver, Assistant Treasurer/Assistant Secretary.

Also Present: Larry Cohen, LPA Executive Director; Ibrahim Aman, LPA Director of Operations; Dave Diffendel, LPA Finance Director; Elizabeth Kraft, LPA Director of Special Projects; Natasha Jones, LPA Finance Manager; and Matthew Creme, LPA Solicitor.

Public in Attendance: Bernie Harris, City Clerk for the City of Lancaster.

Public Comment

None from the public.

Approval of the Minutes

Minutes from February 24, 2022, board meeting were reviewed. Mr. Cabassa made a motion to approve the minutes as presented. Mr. Reinmiller seconded the motion. All board members present approved the motion present.

Finance

Mr. Diffendel presented the February Financial Report, 2022 and the Christian Street Garage project cost summary.

On-Street Parking Rate Increase Update

Mr. Cohen announced that the on-street parking rate increase was approved by City Council by a vote of 5 to 2 on March 8, 2022. The new rates take effect April 11, 2022. Notice of the rate increase will be published on the kiosks two weeks ahead of the increase.

Mr. Cohen explained that the rate increase will provide additional funding for infrastructure projects such as EV charging stations in residential neighborhoods, upgrades to the kiosks, and the addition of nine new kiosks to replace meters.

Mr. Cohen described the labor-intensive nature of programming meters to reflect a rate increase. The rate increase is expected to generate \$800,000 in more revenue on a full year basis. The projection is based upon 2021 activity rates.

Mr. Reinmiller inquired about phone app usage and user fees. Mr. Diffendel explained that LPA receives the whole rate with the app collecting a \$.35 user fee per transaction. With kiosk transactions, the LPA does not collect the full rate due to bank credit card transaction fees.

Christian Street Garage Project Update

Mr. Cohen announced that the Christian Street Garage opening will be April 1, 2022 and a small opening event for the Christian Street Garage will be held. He cautioned that the opening date may be delayed due to elevator inspections. Mr. Cohen stated that he would be doing a final walkthrough of the garage with the general contractor on March 30, 2022.

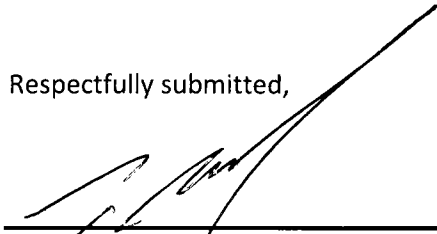
Mr. Cohen provided an update on the Christian Street Garage public art project. Mr. Cohen stated he met with the design team to discuss airflow requirements in order to complete the design specifications. Once complete, the specifications will go out to fabricators for public bidding.

Mr. Cohen met with a realtor to do a walkthrough of the 4500 sq. ft. retail space in Ewell Plaza. Once a market analysis of the space is complete and if the right of first refusal is not exercised by Square Development, LP, the space will go on the market.

Ms. Macariola asked whether existing parking passes will work for the new Christian Street Garage. Mr. Cohen stated old passes will not work in the new garage; new passes that are compatible with the new system will be provided. He further explained that a temporary pedestrian walking path may be available from where the elevators open in Ewell Plaza to 101 N. Queen St.

Mr. Weaver made a motion to adjourn the meeting. Mr. Reinmiller seconded the motion. The motion was approved by all members present. The Board adjourned at 8:50 AM. The next board meeting is scheduled for Thursday, April 28, 2022, at 8:00 AM at the LPA Administrative Offices at 30 West Orange Street, Lancaster, PA 17603.

Respectfully submitted,



~~Sheldon Weaver, Assistant Secretary~~

Phillip Cabassa, Secretary