

PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA

Minutes for the Regularly Scheduled Board Meeting held

April 28, 2022

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, April 28, 2022, at 8:03 AM at the LPA Administrative Offices at 30 W. Orange Street, Lancaster, PA.

Members Present: Mark Reinmiller, Chairman; Kyle Sollenberger, Vice-Chairman; Phillip Cabassa, Secretary; and Sheldon Weaver, Assistant Treasurer/Assistant Secretary.

Members Absent: Jodie Macariola, Treasurer.

Also Present: Larry Cohen, LPA Executive Director; Ibrahim Aman, LPA Director of Operations; Dave Diffendel, LPA Finance Director; Elizabeth Kraft, LPA Director of Special Projects; Natasha Jones, LPA Finance Manager; and Matthew Creme, LPA Solicitor.

Public in Attendance: Bernie Harris, City Clerk for the City of Lancaster; Phil Lapp, Marketing Consultant, Pivot Marketing.

Public Comment

Mr. Reinmiller congratulated the Parking Authority on its official opening ceremony of the Christian Street Garage.

Mr. Cohen introduced Phil Lapp, new part-time marketing consultant for the Parking Authority.

Mr. Lapp offered a brief statement on his role at the Parking Authority and the experience he brings.

No comments from the public.

Approval of the Minutes

Minutes from March 28, 2022, board meeting were reviewed. Mr. Sollenberger made a motion to approve the minutes as presented. Mr. Reinmiller seconded the motion. All board members present approved the motion.

Finance

Mr. Diffendel presented the March Financial Report, 2022 and the Christian Street Garage project cost summary.

Mr. Diffendel responded to a member inquiry stating that for every ticket issued by the City, the Authority receives ten percent of the proceeds and Authority costs associated with enforcement are fully reimbursed by the City. These costs include salaries in part or in full depending on the time dedicated to enforcement.

Rate Resolution No. 2022-01

A motion was made by Mark Reinmiller, Board Chair, and seconded by Phillip Cabassa, Board Secretary, to approve Rate Resolution 2022-01 ratifying the on-street parking rate increase approved by City

Council by a vote of 5 to 2 on March 8, 2022. Rate changes are effective as of April 11, 2022. All Board members present approved the motion.

On-Street Parking Rate Increase Update

Mr. Cohen explained that the rate increase will provide additional funding for infrastructure projects such as touch screen color monitors on kiosks to improve customer experience, increase the number of kiosks to replace nearly all meters that are now obsolete, additional signage for mobile app, and EV charging stations in residential neighborhoods. Plans to meet with stakeholders from the City, the Alliance, and others are being coordinated to engage in neighborhood EV charging station planning. The rate increase is expected to generate \$800,000 in more revenue on a full year basis.

Christian Street Garage Project Update

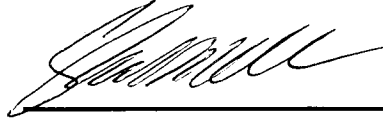
Mr. Cohen announced that the Christian Street Garage ceremonial opening will be held May 2, 2022 and will include the celebration of the first car parked and the dedication of a plaque recognizing all efforts behind the completion of the Christian Garage project.

Mr. Cohen stated that he would be doing a punch list meeting at the garage with the general contractor later in the day on April 28, 2022.

Mr. Cohen stated that a market analysis of the retail space in Ewell Plaza is complete and should be out to market the following week.

Mr. Reinmiller made a motion to adjourn the meeting. Mr. Sollenberger seconded the motion. The motion was approved by all members present. The Board adjourned at 8:30 AM. The next board meeting is scheduled for Thursday, May 26, 2022, at 8:00 AM in the LPA Administrative Offices located at 30 West Orange Street, Lancaster, PA 17603.

Respectfully submitted,



Phillip Cabassa, Secretary

SHELDON WEAVER, ASSISTANT SECRETARY