

PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA

Minutes for the Regularly Scheduled Board Meeting held

June 23, 2022

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, June 23, 2022, at 8:04 AM at the LPA Administrative Offices at 30 W. Orange Street, Lancaster, PA.

Members Present: Mark Reinmiller, Chairman; Kyle Sollenberger, Vice-Chairman; Jodie Macariola, Treasurer; and Sheldon Weaver, Assistant Treasurer/Assistant Secretary.

Members Absent: Phillip Cabassa, Secretary.

Also Present: Larry Cohen, LPA Executive Director; Ibrahim Aman, LPA Director of Operations; Dave Diffendel, LPA Finance Director; Elizabeth Kraft, LPA Director of Special Projects; Natasha Jones, LPA Finance Manager; and Matthew Creme, LPA Solicitor.

Public in Attendance: Bernie Harris, City Clerk for the City of Lancaster

Public Comment

No comments from the public.

Approval of the Minutes

Minutes from May 26, 2022, Board meeting were reviewed. Mr. Reinmiller made a motion to approve the minutes as presented. Mr. Sollenberger seconded the motion. All board members present approved the motion.

Finance

Mr. Diffendel presented the May 2022 Financial Report.

Mr. Sollenberger inquired as to whether the Operations department was understaffed. Mr. Diffendel discussed understaffing and noted it has improved. Recruitment for Operations continues with better candidates coming forward.

Mr. Diffendel presented the Christian Street Garage project cost summary and stated the wind-down of the project and work continues to wrap up work towards completion. The contractor and architect continue to work through punch lists and close out work related to signage, claims, and subcontractors with the retail space lease and public art project moving forward.

Christian Street Garage Project Update

Mr. Cohen informed the Board that the stand-alone public art project is progressing and will be out for bid in a few weeks. Other items such as airflow feasibility and art installation methods are being addressed on an ongoing basis. The bid will address fabrication, and installation of the public art separately.

Mr. Cohen stated discussions on funding for the public art project are ongoing and will move more quickly once final cost is determined through the public bidding process. The anticipated completion time for the art is five months for fabrication and another five months for installation, which is in line with the public library opening.

Mr. Cohen stated that the retail space in Ewell Plaza has been listed for lease on a commercial real estate listing service; one potential lessee is engaging in due diligence and market analysis of the retail space. He added that end of year 2022 is the target date for securing a lessee.

Mr. Cohen explained that activity in the Christian Street Garage is minimal for now, but he expects activity will build over time with the completion of Ewell Plaza and the public library.

Strategic Plan

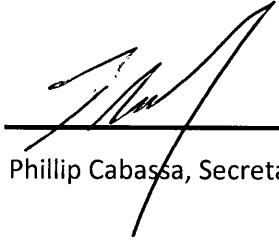
Ms. Kraft and Mr. Cohen discussed the draft 2022-2025 Lancaster Parking Authority Strategic Plan, which includes a plan for the increase of EV charging infrastructure.

Mr. Creme, the Board Solicitor, advised the Board to hold a vote to adopt the Strategic Plan. Mr. Sollenberger made a motion and Mr. Reinmiller seconded the motion to adopt the 2022-2025 Lancaster Parking Authority Strategic Plan. All members present approved the motion.

The Board held discussion and agreed to cancel the July 2022 Board meeting.

Mr. Reinmiller made a motion to adjourn the meeting. Ms. Macariola seconded the motion. The motion was approved by all members present. The Board adjourned at 8:30 AM. The next board meeting is scheduled for Thursday, August 25, 2022, at 8:00 AM in the LPA Administrative Offices located at 30 West Orange Street, Lancaster, PA 17603.

Respectfully submitted,



Phillip Cabassa, Secretary