

## **PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA**

Minutes for the Regularly Scheduled Board Meeting held

**November 17, 2022**

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, November 17, 2022, at 8:02 AM at the LPA Administrative Offices at 30 W. Orange Street, Lancaster, PA.

Members Present: Kyle Sollenberger, Vice-Chairman; Phillip Cabassa, Secretary; and Sheldon Weaver, Assistant Treasurer/Assistant Secretary.

Member Present on Conference Call: Mark Reinmiller, Chairman; Jodie Macariola, Treasurer.

Members Absent: N/A

Also Present: Dave Diffendal, LPA Finance Director; Elizabeth Kraft, LPA Director of Special Projects; Natasha Jones, LPA Finance Manager; and Matthew Creme, LPA Solicitor.

Public in Attendance: Bernie Harris, City Clerk for the City of Lancaster; and Suzy Hoover, City resident.

### **Public Comment**

None.

### **Approval of the Minutes**

Minutes from the October 27, 2022, Board meeting were reviewed. A motion was made by Mr. Cabassa and seconded by Mr. Sollenberger. All Board members present approved the motion.

### **Finance**

Mr. Diffendal presented the 2023 Draft budget for review and discussion by Board members.

### **Economic Development**

#### **Christian Street Garage Project Update**

Ms. Kraft provided an update on efforts to lease the retail space at 123 N. Queen St.

Ms. Kraft informed the Board that open bidding for the stand-alone public art project at the Christian Street Garage has been extended.

Ms. Kraft informed the Board that a formal request has been sent to the City for the return of the Authority's financial guarantee of the Christian Street Garage project. The City has provided a list of minor outstanding items that must be completed before returning the full \$1.17M financial guarantee. Until the outstanding items are complete, the City will retain the 10% contingency plus an amount equal to the outstanding items. The remainder will be returned to the Authority.

Ms. Kraft reminded all in attendance that the annual 12 Days of Free Parking will begin on December 16<sup>th</sup> and run until December 27, 2022. Customers and visitors to downtown will enjoy up to two hours per day of free parking during this time.

Mr. Sollenberger made a motion to adjourn the meeting. Mr. Cabassa seconded the motion. The motion was approved by all members present. The Board adjourned the meeting at 8:35 AM. The next board meeting is scheduled for Thursday, December 15, 2022, at 8:00 AM in the LPA Administrative Offices located at 30 West Orange Street, Lancaster, PA 17603.

Respectfully submitted,



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-Phillip Cabassa, Secretary

SILVIA WEINER ASSISTANT SECRETARY