

PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA

Minutes for the Regularly Scheduled Board Meeting held

December 15, 2022

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, December 15, 2022, at 8:02 AM at the LPA Administrative Offices at 30 W. Orange Street, Lancaster, PA.

Members Present: Mark Reinmiller, Chair; Kyle Sollenberger, Vice-Chair; and Sheldon Weaver, Assistant Treasurer/Assistant Secretary.

Member Present on Conference Call: Phillip Cabassa, Secretary

Members Absent: Jodie Macariola, Treasurer.

Also Present: Larry Cohen, LPA Executive Director; Ibrahim Aman, LPA Director of Operations; Dave Diffendal, LPA Finance Director; Elizabeth Kraft, LPA Director of Special Projects; Natasha Jones, LPA Finance Manager; and Matthew Creme, LPA Solicitor.

Public in Attendance: Bernie Harris, City Clerk for the City of Lancaster; and Suzy Hoover, City resident.

Public Comment

None.

Approval of the Minutes

Minutes from the October 27, 2022, Board meeting were reviewed. A motion was made by Mr. Cabassa and seconded by Mr. Sollenberger. All Board members present approved the motion.

Finance

Mr. Diffendal presented the October 2022 Financial Report, the Christian Street Garage project cost summary, and final steps in completion of the project, which include the City's partial return of the Authority's financial guarantee for the Christian Street Garage project set to be sent to the Parking Authority today.

Mr. Diffendal discussed the Authority's CRIZ reimbursement and the Authority's ability to secure extra increment from CRIZ for the year 2022.

Mr. Diffendal presented the 2023 Draft budget for review and discussion by Board members. A motion was made by Mr. Reinmiller and seconded by Mr. Weaver to approve the 2023 Budget as presented. The motion was approved by all members present.

Mr. Diffendal presented Resolution No. 2022-2 setting the Authority's rates effective January 1, 2023. A motion was made by Mr. Sollenberger and seconded by Mr. Weaver to approve Resolution No. 2022-2. The motion was approved by all members present.

Economic Development

Mr. Cohen provided an update on efforts to complete the buildout of the retail space at 123 N. Queen St., as well as steps taken to lease the retail space.

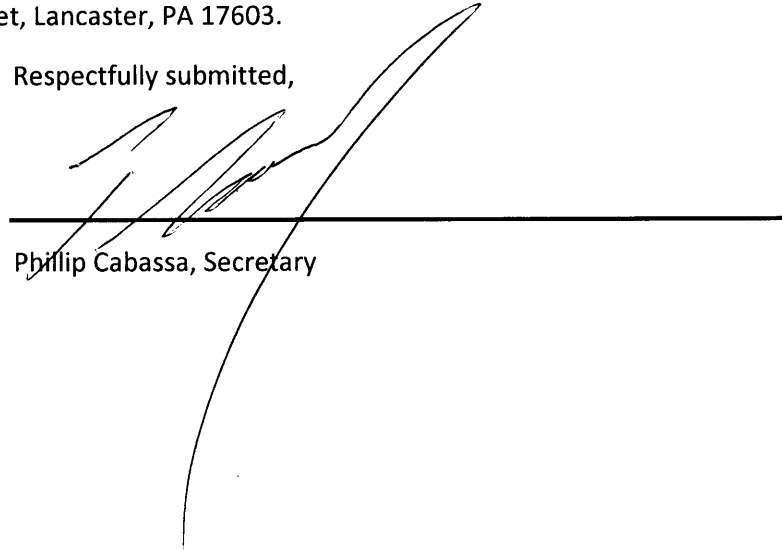
Mr. Cohen informed the Board that open bidding for the stand-alone public art project at the Christian Street Garage resulted in one bid for \$1,500,000. He explained that the bid has not been awarded and that the Authority is looking for ways to modify the project to reduce costs.

Mr. Cohen informed the Board that the City has provided a list of minor outstanding items relating to the Christian Street Garage project, including the completion of the green roof, that must be completed before the small remainder of the Authority's financial guarantee is returned by the City.

Mr. Cohen presented the new Parking Authority holiday schedule for 2023 and proposed the 2023 Board Meeting Schedule. A motion was made by Mr. Sollenberger and seconded by Mr. Weaver to approve the 2023 Board Meeting Schedule as presented. The motion was approved by all members present.

Mr. Reinmiller made a motion to adjourn the meeting. Mr. Sollenberger seconded the motion. The motion was approved by all members present. The Board adjourned the meeting at 8:45 AM. The next board meeting is scheduled for Thursday, February 23, 2023, at 8:00 AM in the LPA Administrative Offices located at 30 West Orange Street, Lancaster, PA 17603.

Respectfully submitted,



Phillip Cabassa, Secretary