

PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA

Minutes for the Regularly Scheduled Board Meeting held

April 27, 2023

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, April 27, 2023, at 8:02 AM at the LPA Administrative Offices at 30 W. Orange Street, Lancaster, PA.

Members Present: Mark Reinmiller, Chair; Kyle Sollenberger, Vice-Chair; Phillip Cabassa, Secretary.

Members Absent: Jodie Macariola, Treasurer; Sheldon Weaver, Assistant Treasurer/Assistant Secretary.

Also Present: Larry Cohen, LPA Executive Director; Ibrahim Aman, LPA Director of Operations; Dave Diffendal, LPA Finance Director; Elizabeth Kraft, LPA Director of Special Projects; Natasha Jones, LPA Finance Manager; and Matthew Creme, LPA Solicitor.

Public in Attendance: Arthur Morris, City resident; Bernard Harris, City Clerk.

Approval of the Minutes

Minutes from the March 23, 2023, Board meeting were reviewed. A motion was made by Mr. Sollenberger and seconded by Mr. Cabassa to approve the minutes. All Board members present approved the motion.

Announcement of Award and Presentation

Mr. Cohen announced that the Lancaster Parking Authority has been awarded an International Parking & Mobility Institute (IPMI) Award of Merit in Marketing and Communications, Public Sector for its video promotional video: "Lancaster Parking Authority: Supporting the Economic Growth and Vitality of a Great City."

Public Comment

Mr. Morris spoke about the public comment process at board meetings during discussion of the public art project for the Christian Street Garage in recent months.

Finance

Mr. Diffendal presented the March 2023 Financial Report reflecting revenues were favorable and better than budget. The additional revenue will help with capital investments for the LPA in 2023. He explained that there are three major projects planned for 2023. The first project is a major upgrade in equipment for six of the seven LPA garages. Other projects include repairs to the Duke Street garage and the Chestnut Street sidewalk replacement project.

Mr. Diffendal presented the March 2023 Christian Street Garage project cost summary. He shared that the retail buildout project continues and a successful press event for the retail tenant announcement was held on April 10, 2023. Also pending is the public art project with two phases to include completion of the fabrication of the facade in 2023 and installation to be completed in 2024.

Economic Development

Mr. Cohen updated the Board on developments in the Authority operations department. To date there has been a 94% adoption rate of pay-by-app and credit card payment transactions for on-street parking. There has also been a transition to 63 kiosks replacing over 1000 on-street meters. The reduction in

cash handling has resulted in annual cost savings for cash collection services and improved safety for Authority staff.

Mr. Cohen discussed upgrades for garage equipment in six garages that will lead to the use of technology that no longer requires the use of access cards for garage entry and exit. The upgrades will also allow for customer self-service in updating information, validations, and payments.

Mr. Cohen announced the 2023 Pennsylvania Parking Association meeting to be held over several days in the next week in downtown Lancaster.

Mr. Cabassa made a motion to go into executive session and noted that the Board would adjourn the meeting at the conclusion of executive session. Mr. Reinmiller seconded the motion. The motion was approved by all members present. The Board went into executive session at 8:26 AM. The next board meeting is scheduled for Thursday, May 25, 2023, at 8:00 AM in the LPA Administrative Offices located at 30 West Orange Street, Lancaster, PA 17603.

Respectfully submitted,



Phillip Cabassa, Secretary