

PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA

Minutes for the Regularly Scheduled Board Meeting held

May 25, 2023

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, May 25, 2023, at 8:00 AM at the LPA Administrative Offices at 30 W. Orange Street, Lancaster, PA.

Members Present: Mark Reinmiller, Chair; Kyle Sollenberger, Vice-Chair; Megan Ryan, Treasurer; Phillip Cabassa, Secretary; Sheldon Weaver, Assistant Treasurer/Assistant Secretary.

Members Absent: None.

Also Present: Larry Cohen, LPA Executive Director; Ibrahim Aman, LPA Director of Operations; Dave Diffendal, LPA Finance Director; Natasha Jones, LPA Finance Manager; and Matthew Creme, LPA Solicitor.

Public in Attendance: Bernard Harris, City Clerk; Jennifer CruverKibi, Maher Duessel; and Chris Reber, LNP.

Public Comment

None.

Approval of the Minutes

Minutes from the April 27, 2023, Board meeting were reviewed. A motion was made by Mr. Sollenberger and seconded by Mr. Cabassa to approve the minutes. All Board members present approved the motion.

Finance

Ms. CruverKibi of Maher Duessel gave a Presentation of the Auditor's Report on Financial Statements for the period ending December 31, 2022.

Mr. Diffendal thanked Ms. Jones, the accounting team, and Maher Duessel for their work in completing the 2022 Audit. Mr. Cohen thanked Mr. Diffendal and Ms. Jones for their efforts, as well.

Mr. Cabassa made a motion to approve the 2022 Auditor's Report and Financial Statement for the period ending December 31, 2022. Mr. Weaver seconded the motion. All board members present approved the motion.

Mr. Diffendal presented the April 2023 Financial Report and the April 2023 Christian Street Garage project cost summary.

Economic Development

Mr. Cohen provided an update on the Ewell Plaza retail space build-out and the public art project.

Mr. Cohen discussed responsibilities related to the public bathroom in Ewell Plaza and recommendations made to the City to ensure safety.

Board Elections

The Board held its election of officers. Each officer was approved by all board members present. The results are: Mark Reinmiller, Chair; Kyle Sollenberger, Vice-Chair; Megan Ryan, Treasurer; Phillip Cabassa, Secretary; and Sheldon Weaver, Assistant Secretary and Assistant Treasurer.

All Board members present voted unanimously to keep committee assignments as is. Committee assignments are: Mark Reinmiller and Megan Ryan for Finance Committee; Kyle Sollenberger and Phillip Cabassa for Personnel Committee; Megan Ryan and Sheldon Weaver for Facilities Committee.

Mr. Reinmiller made a motion to go into executive session and noted that the Board would adjourn the meeting at the conclusion of executive session. Mr. Sollenberger seconded the motion. The motion was approved by all members present. The Board went into executive session at 8:46 AM. The next board meeting is scheduled for Thursday, June 22, 2023, at 8:00 AM in the LPA Administrative Offices located at 30 West Orange Street, Lancaster, PA 17603.

Respectfully submitted,



Phillip Cabassa, Secretary