

PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA

Minutes for the Regularly Scheduled Board Meeting held

September 28, 2023

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, September 28, 2023, at 8:01 AM at the LPA Administrative Offices at 30 W. Orange Street, Lancaster, PA.

Members Present: Mark Reinmiller, Chair; Kyle Sollenberger, Vice Chair; Sheldon Weaver, Assistant Treasurer/Assistant Secretary.

Members Absent: Phillip Cabassa, Secretary; Megan Ryan, Treasurer.

Also Present: Larry Cohen, LPA Executive Director; Ibrahim Aman, LPA Director of Operations; Dave Diffendal, LPA Finance Director; Elizabeth Kraft, LPA Director of Special Projects; Joan London, LPA Solicitor (Candidate); and Angela Traino, LPA Human Resources Manager.

Public in Attendance: Bernard Harris, City Clerk and Suzy Hoover, City resident.

Public Comment

Ms. Hoover asked the Board if grant money was being used to fund the public art project for the Christian Street Garage. Mr. Cohen informed her that the project is being funded by bond proceeds with the remaining costs to be paid from the general fund.

Approval of the Minutes

Minutes from the August 24, 2023, Board meeting were reviewed. A motion was made by Mr. Sollenberger and seconded by Mr. Weaver to approve the proposed minutes. All Board members present approved the motion.

Acceptance of Board Solicitor Resignation

Ms. Kraft requested the Board approve the July 2023 resignation of LPA Board Solicitor, Matt Crème. A motion to approve Mr. Crème's resignation was made by Mr. Weaver and seconded by Mr. Sollenberger. The motion was approved by all members present.

Introduction of Candidate for Board Solicitor

Ms. Kraft introduced the Board to Joan E. London, candidate for LPA Board Solicitor. Ms. London is a shareholder with Kozloff Stoudt, P.C. Attorneys in Wyomissing, PA., which is a medium-sized firm and employs twenty attorneys. Ms. London brings to the LPA a wealth of experience in municipal, environmental, and real estate law. Over her thirty years of legal experience, she has served as solicitor for numerous townships, boroughs, zoning hearing boards, planning commissions, and municipal authorities.

Mr. Cohen explained that he and Ms. Kraft traveled to the offices of three different candidates for Board Solicitor to get a sense of how their businesses ran. After careful consideration of all three candidates, Mr. Cohen requested the Board consider Ms. London for the position of Board Solicitor. Mr. Sollenberger made a motion to approve Ms. London as Board Solicitor and Mr. Weaver seconded the motion. The motion was approved by all members present.

Finance

Mr. Diffendal presented the proposed 2024 Minimum Municipal Obligation (MMO) for the Pennsylvania Municipal Retirement System (PMRS) pension plan. Mr. Sollenberger made a motion to approve the 2024 MMO as presented. The motion was seconded by Mr. Reinmiller. All Board members present approved the motion.

Mr. Diffendal presented the August 2023 Financial Report, the Christian Street Garage project cost summary, and final steps in completion of the project.

Mr. Weaver inquired about the impact of the LPA being fully staffed will have on increasing revenue. Mr. Diffendal explained being fully staffed allows the LPA to increase enforcement activity and bring in more revenue.

Mr. Weaver inquired about the amount due for storm water management in Ewell Plaza. Mr. Diffendal explained that the LPA has not yet received the invoice for the project.

Mr. Cohen recognized the Human Resources Department for working hard to keep the Authority fully staffed and he was pleased with the work they have done.

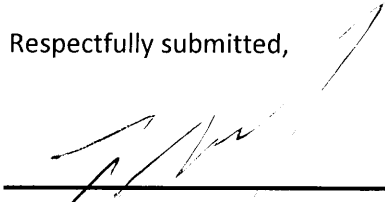
Economic Development

Mr. Cohen provided an update on the upcoming opening of Busy Bodies Play Café set for the early half of November 2023. He informed the Board that the project is under budget and on time.

Mr. Cohen updated the Board on the progress of the Christian Street Garage public art project. The fabrication phase of preparing the aluminum tubes is under way.

Mr. Sollenberger made a motion to adjourn the meeting. Mr. Reinmiller seconded the motion. The motion was approved by all members present. The Board went into executive session at 8:31 AM. The next board meeting is scheduled for Thursday, October 26, 2023, at 8:00 AM in the LPA Administrative Offices located at 30 West Orange Street, Lancaster, PA 17603.

Respectfully submitted,



Philip Cabassa, Secretary