

## **PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA**

Minutes for the Regularly Scheduled Board Meeting held

**October 26, 2023**

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, October 26, 2023, at 8:02 AM at the LPA Administrative Offices at 30 W. Orange Street, Lancaster, PA.

Members Present: Mark Reinmiller, Chair; Kyle Sollenberger, Vice Chair; Sheldon Weaver, Assistant Treasurer/Assistant Secretary; Phillip Cabassa, Secretary; Megan Ryan, Treasurer.

Members Absent: None.

Also Present: Larry Cohen, LPA Executive Director; Natasha Jones, LPA Finance Manager; Elizabeth Kraft, LPA Director of Special Projects; Joan London, LPA Solicitor.

Public in Attendance: Bernard Harris, City Clerk and Robert Wilson, City resident.

### **Public Comment**

Mr. Wilson, a resident of Ann Street and residential parking permit holder, stated he has observed less spaces available for residents holding permits. Recently, Mr. Wilson stated he noticed the City eliminated about 8 parking spots near the intersections. He inquired if the Parking Authority can assist in limiting permits given or look at how the program is being managed. Mr. Cohen informed him that the City is responsible for the program and eliminating the extra spaces through the Traffic Commission. Mr. Cohen encouraged Mr. Wilson to attend Traffic Commission meetings on the 1<sup>st</sup> Tuesday of each month to express his concerns. Mr. Wilson also expressed concern with abandoned vehicles being left on the street. Mr. Cohen instructed him to call the city police so that they could record the vehicle and possibly tow them away.

### **Approval of the Minutes**

Minutes from the September 28, 2023, Board meeting were reviewed. A motion was made by Mr. Cabassa and seconded by Mr. Sollenberger to approve the proposed minutes. All Board members present approved the motion.

### **Finance**

Ms. Jones presented an overview of the September 2023 Financial Highlights, Financial Report, and Christian Street Garage project cost summary. The Personnel Committee met to discuss forecasting going into next year. Mr. Reinmiller and Ms. Ryan were both in attendance.

A proposed draft of the 2024 Budget will be presented to the Board at the November meeting and the final 2024 Budget will be presented to the Board for approval at the December meeting.

### **Economic Development**

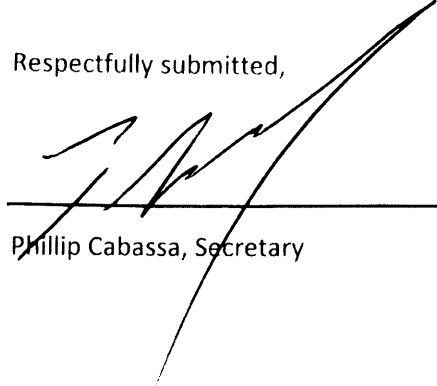
Mr. Cohen updated the Board on the public art project. The tubes are being manufactured in Lebanon County currently. The tubes are expected to be installed early 2024.

Mr. Cohen and Ms. Kraft shared that the build-out of the retail space in Ewell Plaza for Busy Bodies Play Café is almost complete. Inspections are going to be taking place next week. The project at present is

under budget and on time. Once inspections are approved, the new tenant will be moving in the following weekend with an open house planned for First Friday in November.

Mr. Sollenberger made a motion to go into executive session and adjourn the meeting at the conclusion of executive session. Mr. Reinmiller seconded the motion. The motion was approved by all members present. The Board went into executive session at 8:30 AM. The next board meeting is scheduled for Tuesday, November 21, 2023, at 8:00 AM in the LPA Administrative Offices located at 30 West Orange Street, Lancaster, PA 17603.

Respectfully submitted,



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Phillip Cabassa, Secretary