

PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA

Minutes for the Regularly Scheduled Board Meeting held

December 21, 2023

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, December 21, 2023, at 8:00 AM at the LPA Administrative Offices at 30 W. Orange Street, Lancaster, PA.

Members Present: Kyle Sollenberger, Vice-Chair and Phillip Cabassa, Secretary

Member Present on Conference Call: Mark Reinmiller, Chair

Members Absent: Megan Ryan, Treasurer; Sheldon Weaver, Assistant Treasurer/Assistant Secretary

Also Present: Larry Cohen, LPA Executive Director; Ibrahim Aman, LPA Director of Operations; Keith Radevic, LPA Finance Director; Elizabeth Kraft, LPA Director of Special Projects; and Joan London, Esq., LPA Solicitor.

Public in Attendance: Bernie Harris, City Clerk for the City of Lancaster.

Public Comment

None.

Approval of the Minutes

Minutes from the November 21, 2023, Board meeting were reviewed by the Board. A motion was made by Mr. Cabassa and seconded by Mr. Sollenberger to approve the minutes. All Board members present approved the motion.

Finance

Mr. Radevic presented for Board review and discussion the 2024 Budget and Budget Highlights including projections on 2024 garage revenue, CRIZ revenue, meter revenue, personnel expenses, enforcement revenue, completion of the garage management system, bond information, 2024 capital projects, and other variable expenses.

A motion was made by Mr. Cabassa and seconded by Mr. Sollenberger to approve the 2024 Budget as presented. The motion was approved by all members present.

Economic Development

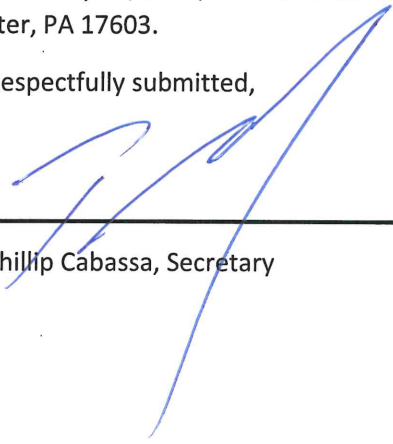
Mr. Cohen provided an update on the public art project and the fabrication of the colored aluminum tubes necessary for completion of the project. Officials from the Authority are set to visit the site where fabrication of the tubes is taking place. The Authority will work with the City to promote the public art project as its installation and completion nears.

Mr. Cohen presented the new Parking Authority holiday schedule for 2024 and made note that the Authority has added Juneteenth to its list of holidays. Mr. Cohen also introduced the 2023 Board Meeting Schedule making note that Board meetings will continue to be held every fourth Thursday of the month except for the November and December 2024 meetings, which will be held on the third Thursday of those months.

The Board went into executive session to discuss matters of litigation at 8:17 AM. A motion to adjourn was made at the conclusion of the executive session by Mr. Cabassa and seconded by Mr. Sollenberger.

The motion was approved by all members present and the meeting adjourned at 8:45 AM. The next board meeting is scheduled for Thursday, January 25, 2024, at 8:00 AM in the LPA Administrative Offices located at 30 West Orange Street, Lancaster, PA 17603.

Respectfully submitted,



Phillip Cabassa, Secretary