

## **PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA**

Minutes for the Regularly Scheduled Board Meeting held

**January 25, 2024**

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, January 25, 2024, at 8:00 AM at the LPA Administrative Offices at 30 W. Orange Street, Lancaster, PA.

Members Present: Kyle Sollenberger, Vice-Chair; Megan Ryan, Treasurer; Phillip Cabassa, Secretary Sheldon Weaver, Assistant Treasurer/Assistant Secretary.

Members Absent: Mark Reinmiller, Chair

Also Present: Larry Cohen, LPA Executive Director; Ibrahim Aman, LPA Director of Operations; Keith Radevic, LPA Finance Director; Elizabeth Kraft, LPA Director of Special Projects; and Joan London, Esq., LPA Solicitor.

Public in Attendance: Bernie Harris, City Clerk for the City of Lancaster; and Katrina Terlikosky, City resident.

### **Public Comment**

Ms. Terlikosky addressed the Board regarding her concerns about her driveway consistently being blocked by on-street parkers, making it difficult and at times impossible to access her driveway on North Plum Street between Orange and Chestnut Streets. She provided some possible permanent solutions involving changes on the street to alleviate the problem. Mr. Cohen explained that any changes to the street would need to be addressed by the City's Traffic Commission and recommended she continue to call to report when cars are blocking the driveway.

### **Approval of the Minutes**

Minutes from the December 21, 2023, Board meeting were reviewed by the Board. A motion was made by Mr. Cabassa and seconded by Ms. Ryan to approve the December 2023 minutes. All Board members present approved the motion.

### **Finance**

Mr. Radevic introduced the Authority's new staff accountant, Maria Lapp, who joined the Authority in early January 2024.

Mr. Radevic presented the Board financials for November 2023.

### **Economic Development**

Mr. Cohen provided a review of the Authority's three-year garage maintenance plan and informed the Board that a bid will be going out soon for the structural and rehab work for the Authority's garages. The work will not include elevator upgrades.

Mr. Cohen and Ms. Kraft provided an update on the public art project and the fabrication of the colored aluminum tubes necessary for completion of the project. Officials from the Authority visited Quality Metal Works, the site where fabrication of the tubes is taking place located in Elizabethtown, Lancaster County. Next step in the fabrication process will be to have the aluminum tubes powder coated at a

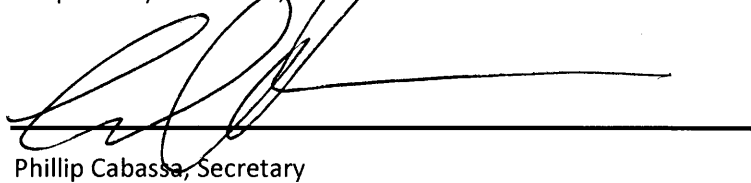
different facility. The Authority will work with the City to promote the public art project as its installation and completion nears.

Ms. London addressed the Board and reviewed proposed Resolution 2024-1, Authorizing Acceptance of Electronic Signatures. Given the increasing prevalence of the acceptance and use of electronic signatures, the Director of Finance, Mr. Radevic, recommended the Board approve the measure. A motion was made by Mr. Sollenberger and seconded by Mr. Cabassa to approve Resolution 2024-1 authorizing the acceptance and use of electronic signatures. The motion to approve the Resolution was approved by all members present.

Ms. London addressed the Board and recommended that the Board reaffirm the Board's official actions taken between January 1, 2023 through December 31, 2023. A motion was made by Mr. Cabassa and seconded by Ms. Ryan to reaffirm all official Board actions from January 1, 2023 through December 31, 2023. The motion was approved by all members present.

A motion to go into executive session and adjourn immediately following executive session was made by Mr. Sollenberger and seconded by Mr. Cabassa. The motion was approved by all members present and the Board went into executive session at 8:31 AM. The next board meeting is scheduled for Thursday, February 22, 2024, at 8:00 AM in the LPA Administrative Offices located at 30 West Orange Street, Lancaster, PA 17603.

Respectfully submitted,



A handwritten signature in black ink, appearing to read 'Phillip Cabassa', is written over a solid horizontal line. The signature is fluid and cursive.

Phillip Cabassa, Secretary

Mark Reinmiller  
Chair