

## **PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA**

Minutes for the Regularly Scheduled Board Meeting held

**April 25, 2024**

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, April 25, 2024, at 8:00 AM at the LPA Administrative Offices at 30 W. Orange Street, Lancaster, PA.

Members Present: Mark Reinmiller, Chair; Kyle Sollenberger, Vice-Chair; and Sheldon Weaver, Assistant Treasurer/Assistant Secretary.

Members Absent: Megan Ryan, Treasurer; and Phillip Cabassa, Secretary.

Also Present: Larry Cohen, LPA Executive Director; Ibrahim Aman, LPA Director of Operations; Maria Lapp, LPA Finance Manager; Elizabeth Kraft, LPA Director of Administration; and Joan London, Esq., LPA Solicitor.

Public in Attendance: Molly Kirchoff, Program Manager, Office of Public Art & Urban Design for the City of Lancaster; Jenn Orantes, Community Fund Development Manager, City of Lancaster; Lauren Kershner, Director, Landis Quality Living, Lancaster; Bernie Harris, City Clerk for the City of Lancaster; Suzy Hoover, City resident.

### **Public Comment:**

Ms. Lauren Kershner of Landis Quality Living inquired about parking near 239 West King Street and residential parking permits for tenants of a 55 plus community. Mr. Cohen informed her that the City's Traffic Commission administers the City's Residential Permit Parking Program and he advised that she contact the police department to request time on the next agenda for the Commission's next meeting.

### **Approval of the Minutes**

Minutes from the March 28, 2024, Board meeting were reviewed by the Board. A motion was made by Mr. Weaver and seconded by Mr. Sollenberger to approve the March 2024 minutes. All Board members present approved the motion.

### **Funding for Ewell Plaza Pedestrian Breezeway**

Ms. Kirchoff from the Office of Public Art & Urban Design for the City of Lancaster and Ms. Jenn Orantes, the City's Community Fund Development Manager, presented information about a planned mural under the Ewell Plaza pedestrian breezeway. The project consists of a mural to cover about 2000 square feet of wall space owned by the Parking Authority and will incorporate an augmented reality experience for public engagement. The project will employ 6 professional artists and the budget is proposed to be \$40,000. Thus far, the project has \$17,000 in private funds left over from another project which was cancelled. The Office of Public Art & Design is requesting another \$23,000 from the Parking Authority.

The Board discussed the request and asked Ms. Kirchoff and Ms. Orantes if they had already approached other organizations for funding such as the Public Library or local colleges to promote student involvement. Ms. Kirchoff and Ms. Orantes indicated that they had come to the Parking Authority to fund this particular project first.

After discussion, the Board recommended that other organizations have an opportunity to get involved funding public art projects in the City considering the Parking Authority's substantial and ongoing public

art project in Ewell Plaza as part of the Christian Street Garage façade, where the Parking Authority is funding the entire project in the amount of \$1,463,242.00.

Ms. London, Board Solicitor, advised that because the proposed mural location is on Parking Authority property, an agreement with the City will be required and a Parking Authority representative should hold a position on the Public Art Advisory Board's Selection Committee for the Ewell Mural project. Ms. Kirchoff agreed.

Mr. Aman suggested that the mural space would need lighting and cameras in the future.

### **Finance**

Ms. Lapp presented the March 2024 Board financials including the financial highlights, financial statements, balance sheet, and Christian Street Garage Project cost summary. The annual audit field work has begun, and the audit will be ready for presentation to the Board at the May meeting.

### **Economic Development**

Mr. Aman presented the Space Availability Report for the Authority's garages, which covers January through April 24, 2024.

Mr. Cohen provided an update on the New Lancaster Rainbow art installation at the Christian Street Garage indicating that the project is almost complete and on pace for on-time completion. The last of the aluminum tubes have been installed and the addition of lighting is underway. Ms. Kraft added that the project is on budget even with the additional weld inspection costs required by the City.

Mr. Cohen shared that as the Authority has been examining potential future uses for the Authority's old office space in the Prince Street Garage, three proposals including two renderings for the project have been submitted. Over the next two months, further options will be narrowed down and be ready to present to the Board.

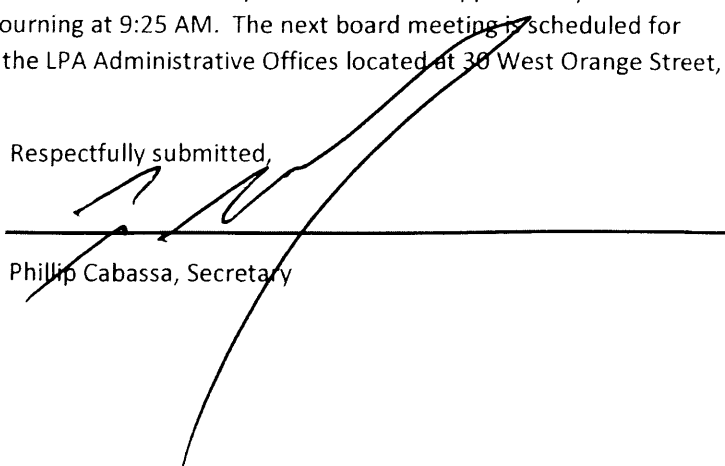
Mr. Cohen announced that Board member Sheldon Weaver has accepted another five-year term serving as the Board's Assistant Treasurer and Assistant Secretary.

### **Additional Public Comment**

A request was made by Ms. Suzy Hoover to expand public comment before adjournment. The Board granted her request. Ms. Hoover stated that she supports a public lighting ceremony for the Ewell Plaza public art project and inquired about whether the new uplighting for the artwork would affect parkers on the inside of the garage. Ms. Kraft shared that Benchmark Construction had tested the lighting and found it to be sufficient and appropriate for the space.

Mr. Sollenberger made a motion at 9:03 AM to go into executive session and adjourn the meeting at the conclusion of executive session. The motion was seconded by Mr. Weaver and approved by all members present with the meeting adjourning at 9:25 AM. The next board meeting is scheduled for Thursday, April 25, 2024, at 8:00 AM in the LPA Administrative Offices located at 30 West Orange Street, Lancaster, PA 17603.

Respectfully submitted,

  
Phillip Cabassa, Secretary