

**PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA**

Minutes for the Regularly Scheduled Board Meeting held

**August 22, 2024**

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, August 22, 2024, at 8:06 AM at the LPA Administrative Offices at 30 W. Orange Street, Lancaster, PA.

Members Present: Kyle Sollenberger, Vice-Chair; and Sheldon Weaver, Assistant Treasurer/Assistant Secretary.

Members Present by Phone: Megan Ryan, Treasurer.

Members Absent: Mark Reinmiller, Chair; and Phillip Cabassa, Secretary.

Also Present: Larry Cohen, LPA Executive Director; Ibrahim Aman, LPA Director of Operations; Keith Radecic, LPA Director of Finance; Joan London, Esq., LPA Solicitor; Maria Lapp, LPA Accounting Manager; and Alyse Hernandez, LPA Human Resources.

Public in Attendance: Tina Campbell, Director of Administrative Services for the City of Lancaster; and Bernie Harris, City Clerk for the City of Lancaster.

**Public Comment:** None.

**Approval of the Minutes**

The meeting was called to order by Mr. Sollenberger at 8:06am. Mr. Sollenberger noted that a quorum for the meeting was met with two Board members present, Mr. Weaver and Mr. Sollenberger, and one Board member, Ms. Ryan, participating by phone. Minutes from the July 25, 2024 Board meeting were reviewed by the Board. A motion was made by Mr. Weaver and seconded by Ms. Ryan to approve the July 25, 2024 minutes. All Board members present approved the motion.

**Discussion of the Redevelopment Assistance Capital Program—Construction of the Lancaster Library**

The Board held discussion with Ms. Campbell with the City and members of the Commonwealth of Pennsylvania, Office of the Budget regarding the Redevelopment Assistance Capital Program (RACP) Project Number 2690-00 for the construction of the Lancaster Public Library. It was agreed that further discussion on the topic would be held in executive session as a matter of real estate.

A motion was made by Mr. Sollenberger, seconded by Mr. Weaver to recess into executive session. The Board went into executive session at 8:16am.

At 9:00am, the Board resumed its public meeting. A motion to table items four and five on the Agenda was made by Mr. Weaver and seconded by Mr. Sollenberger. All Board members present approved the motion to table items four and five on the Agenda, which included 4. Approval for Partial Use of 151 North Queen Street Property as Land Match for RACP Project Number 2690-00, Construction of the Lancaster Public Library; and 5. Approval for Request to Reserve Unused Portion of Current Appraised Value and Additional Future Appraised Value to Be Used for Any Future Parking Authority RACP Projects.

## Finance

Mr. Radecic presented the July 2024 Board financials including the financial highlights, financial statements, balance sheet, and the final Christian Street Garage Project cost summary showing the project, upon completion, to be under the revised budget by approximately \$358,000.

Mr. Radecic announced that in approximately 45 days official notice will be sent to LPA customers explaining changes in the parking management platform and Authority billing policies.

## Economic Development

Mr. Cohen shared that an official lighting ceremony was held on August 16, 2024 for the Christian Street Garage New Lancaster Rainbow façade in Ewell Plaza. The City's Mayor and Mr. Cohen shared a few words marking the occasion and celebrating the final completion of the Christian Street Garage project.

Mr. Cohen provided an update on the design phase for the North Prince Street office renovation with Morotta Main Architects in Lancaster, PA.

A motion was made by Mr. Sollenberger and seconded by Mr. Weaver to adjourn the meeting. All Board members present approved the motion. At 9:12AM, the meeting adjourned. The next board meeting is scheduled for Thursday, September 26, 2024, at 8:00 AM in the LPA Administrative Offices located at 30 West Orange Street, Lancaster, PA 17603.

Respectfully submitted,



Assistant  
Phillip Cabassa, Secretary

SHeldon  
WEAVER