

**PARKING AUTHORITY OF THE CITY OF LANCASTER, PENNSYLVANIA**

Minutes for the Regularly Scheduled Board Meeting held

**November 21, 2024**

The Lancaster Parking Authority (LPA) held its regularly scheduled board meeting on Thursday, November 21, 2024, at 8:04 AM at the LPA Administrative Offices at 30 W. Orange Street, Lancaster, PA.

Members Present: Mark Reinmiller, Chair; Kyle Sollenberger, Vice-Chair; Megan Ryan, Treasurer; and Sheldon Weaver, Assistant Treasurer/Assistant Secretary.

Members Participating by Phone: Phillip Cabassa, Secretary

Members Absent: None.

Also Present: Larry Cohen, LPA Executive Director (participating by phone); Ibrahim Aman, LPA Director of Operations (participating by phone); Elizabeth Kraft, LPA Director of Administration; Keith Radecic, LPA Director of Finance; Joan London, Esq., LPA Solicitor; and Maria Lapp, LPA Accounting Manager.

Public in Attendance: Bernie Harris, City Clerk for the City of Lancaster.

**Public Comment:** None.

**Approval of the Minutes**

The meeting was called to order by Mr. Reinmiller at 8:04am. Minutes from the October 24, 2024 Board meeting were reviewed by the Board. A motion was made to approve the October 24, 2024 minutes. All Board members present approved the motion.

**Finance**

Mr. Radecic presented an overview of the 2025 Lancaster Parking Authority draft budget for review and final approval of the Board at the Authority's December 2024 Board meeting.

Mr. Radecic presented the September 2024 Board financials including the financial highlights, financial statements, and balance sheet.

**Economic Development**

Mr. Cohen provided the Board with updates pertaining to the Authority's Prince Street Garage renovation project which is in its design phase and before the City's Historic Commission for approval.

A motion was made by Mr. Reinmiller to go into executive session at 8:29 AM to discuss a matter of litigation filed in the Lancaster County Court of Common Pleas at Docket No. CI-23-03810 and return to the public meeting after discussion.

The Board returned to the public meeting at 8:40 am at which time Mr. Reinmiller made a motion to adjourn the meeting. Mr. Sollenberger seconded the motion. Meeting adjourned at 8:41am.

The next board meeting is scheduled for Thursday, December 19, 2024, at 8:00 AM in the LPA Administrative Offices located at 30 West Orange Street, Lancaster, PA 17603.

Respectfully submitted,

Phillip Cabassa, Secretary

