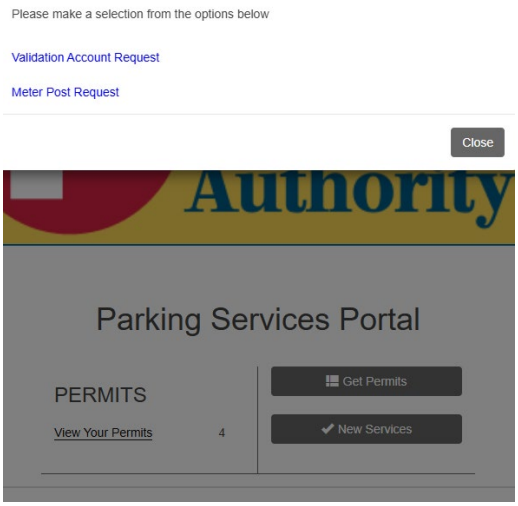
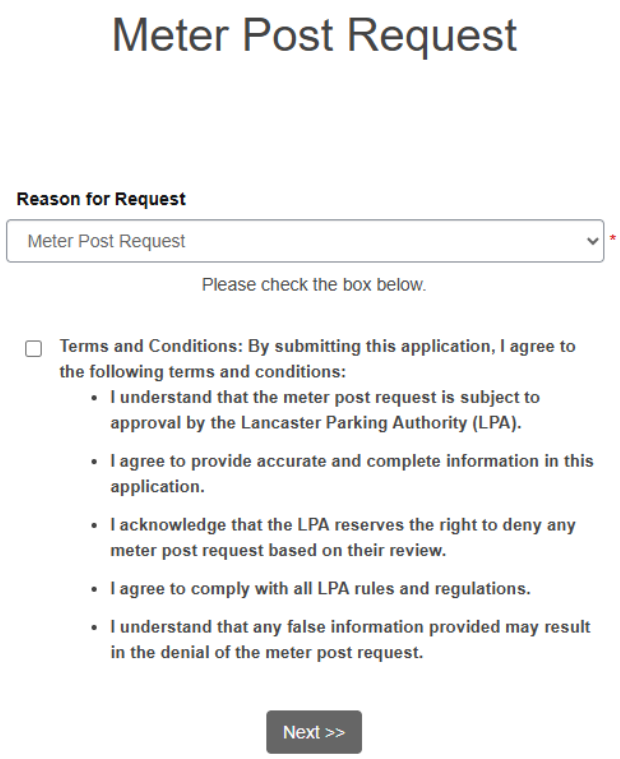
Lancaster PARKING Authority

How to Apply for a Meter Post

1. Log in to your Parking Services Portal
2. Click the '**New Services'** button, then select 'Meter Post Request' from the pop-up menu.

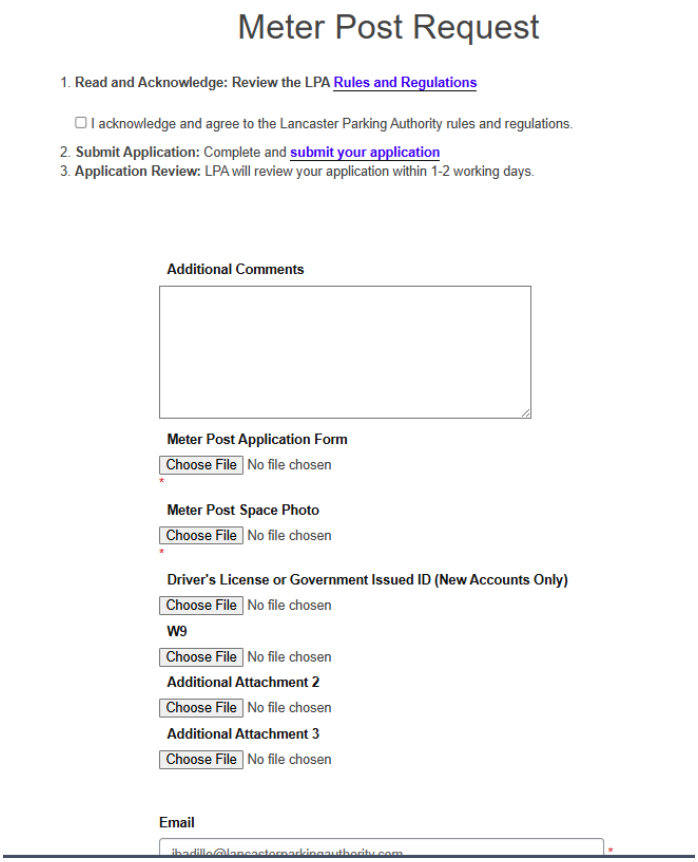


3. Check the box to acknowledge the Terms and Conditions, then Next.



Lancaster PARKING Authority

4. Click the '**Submit your application**' link to download the application form.



5. Complete the application form.
6. Upload the completed form, a reference photo of the space(s) and a copy of the driver's license.
7. If you are representing a business entity, please attach a copy of your W9 Document.
8. Check the box to acknowledge the LPA Rules and Regulations.
9. You'll receive an email confirming receipt of your application.

